



COMEDK UGET-2011

INSTRUCTIONS FOR PARTICIPATION IN CENTRALISED SINGLE WINDOW SEAT SELECTION PROCESS

COUNSELING ANNOUNCEMENT:

Karnataka Private Medical and Dental Colleges Association, and Karnataka Unaided Private Engineering Colleges Association is holding a Centralized Counseling through a single window for admissions to Under-Graduate Medical, Dental and Engineering courses for the member institutions for the academic year 2011 to ensure merit based admission. For this purpose the Association has commissioned the services of COMEDK, which has already established a transparent testing system for determination of merit and conducted several Post Graduate and Under Graduate Centralised counseling.

The Rank Cards of COMEDK UGET-2011 have been dispatched to all eligible candidates. The Rank list is available on COMEDK website www.comedk.org.

COUNSELING VENUE:

NMKRV Mangala Mantapa , 3rd Block, Jayanagar, Bangalore

ATTENTION:

Only genuine and bonafide candidates possessing original documents are allowed for counseling.

Persons attempting impersonation and / or producing of duplicate, color Xeroxed, fake documents and such others acts will be debarred from counseling process at any stage and will be severely dealt with including handing over to law enforcing authorities.

Touts and agents, if found accompanying candidates, such candidates will also be debarred from the counseling process.



ELIGIBILITY CRITERIA FOR COUNSELING:

MBBS / BDS:

General Merit Candidates should have passed the qualifying examination which is 2nd PUC or 10+2 higher secondary or equivalent examination, recognized by State / Central Government. The last two years of study shall comprise of Physics, Chemistry and Biology (PCB) with English as a compulsory subject. As per the Medical Council of India (MCI) and Dental Council of India (DCI) norms the candidates must have passed these subjects individually and must have obtained a minimum of 50% of marks taken together in PCB. Further they must secure not less than 50% marks in PCB in the Common Entrance Test (COMEDK UGET-2011).

SC, ST candidates of All India and OBC Candidates of Karnataka should have passed the qualifying examination which is 2nd PUC or 10+2 higher secondary or equivalent examination, recognized by State / Central Government. The last two years of study shall comprise of Physics, Chemistry and Biology (PCB) with English as a compulsory subject. As per the Medical Council of India (MCI) and Dental Council of India (DCI) norms the candidates must have passed these subjects individually and must have obtained a minimum of 40% of marks taken together in PCB. Further they must secure not less than 40% marks in PCB in the Common Entrance Test (COMEDK UGET-2011).

He/she shall complete the age of 17 years on or before 31st December (31/12/2011) of the year of admission to the MBBS/BDS course.

Note: As already notified in the COMEDK UGET-2011 brochure, changes in the category on any grounds will not be permitted. Declaration made by the candidate in the Application Form will not be changed under any circumstances.

B.E:

General Merit Candidates, should have passed the qualifying examination which is 2nd PUC or 10+2 higher secondary or equivalent qualifying Examination recognized by State / Central Government with a minimum aggregate of 45% marks in Physics, Chemistry and Mathematics (PCM) and should have passed these subjects individually. Physics and Mathematics are compulsory subjects along with any of the following subject: **Chemistry, Biotechnology, Biology, Electronic or Computer Science**, as one of the optional subjects. English as one



of the language of study is compulsory. There is no minimum marks fixed for entrance test. Hence all the candidates who have taken the entrance test will find a place in the merit list as per their performance.

SC, ST candidates of All India and OBC candidates of Karnataka the aggregate marks in PCM should not be less than 40% in the qualifying examination as mentioned above. All other details remain the same.

Note: As already notified in the COMEDK UGET-2011 brochure, changes in the category on any grounds will not be permitted. Declaration made by the candidate in the Application Form will not be changed under any circumstances.

B. Arch:

A candidate who has passed the qualifying examination (2nd PUC or 10+2 higher secondary or equivalent examination) with Mathematics as one of the subjects along with other subjects or a 10+3 Diploma recognized by Central / State Government and having obtained at least 50% marks in aggregate (45% marks in case of SC, ST and OBC Candidates of Karnataka). Further the candidate should have appeared for National Aptitude Test in Architecture (NATA) conducted by Council of Architecture with a minimum score of 80 out of 200 for both general merit and category candidates.

COMEDK will not be conducting any Common Entrance Test for candidates seeking admission to B. Arch (Architecture Course) as per existing rules.

Note: As already notified in the COMEDK UGET-2011 brochure, changes in the category on any grounds will not be permitted. Declaration made by the candidate in the Application Form will not be changed under any circumstances.

SUPPLEMENTARY PU EXAMINATION:

Candidates who have passed in the recent supplementary PU Exams can appear only for Engineering counseling. Provided such candidates produce the relevant documents as prescribed by COMEDK.



DOCUMENTS TO BE PRODUCED:

Original Certificates and one Set of Attested Photocopies of all the documents to be furnished compulsorily at the time of counseling (Ensure to have enough photocopies of original documents for your use):

Medical / Dental / Engineering

1. COMEDK UGET-2011 - Rank Card.
2. 10th standard / SSLC or equivalent Marks Card.
3. Date of Birth Certificate, if not mentioned in 10th Std / Equivalent Marks Card.
4. 12th standard / 2nd PUC or equivalent qualifying examination Marks Card (Should satisfy the eligibility criteria)

Note: Candidate/s having duplicate marks card issued by competent authorities should also provide supporting documents for submitting duplicate marks cards (FIR Copy and Letter from concerned board / statutory authorities). The decision of the expert committee will be final in this regard.

5. Crossed Demand Draft for a notified Amount to be drawn in favour of “COMEDK” payable at Bangalore, along with the Bank Counter foil issued by the bank with the seal of the bank affixed at the time of buying the Demand Draft and a Photocopy of the same. (Candidate’s Name and TAT number must be written behind the DD). If the Bank counter foil is not furnished, a notarized affidavit in stamp paper of value Rs. 20/- (see Appendix - VI) for format is to be submitted.
6. SC, ST (All India) and OBC candidates of Karnataka are eligible to claim the lower eligibility only, seat selection will be only on the basis of merit provided they furnish the following Certificates:
 - a. SC / ST : Caste Certificate issued by competent authority (Authorised to issue such a certificate but not below the rank of a Tahsildar) valid for the year of admission.
 - b. OBC: Category I, IIA, IIB, IIIA, IIIB: As notified by the Karnataka Govt. Caste and Income Certificate issued by Tahsildar or higher revenue jurisdictional authority authorised to issue such a certificate (to claim only the lower eligibility) valid for the year of admission.

7. RELIGIOUS MINORITY: Religious (Christian) Minority candidates of All India to produce certificate as per Appendix -IV of Brochure (available on www.comedk.org) & School leaving certificate of the candidate.
8. LINGUISTIC MINORITY: Linguistic Minority candidates of Karnataka to produce certificate as per Appendix -IV of Brochure (available on www.comedk.org) & School leaving certificate of the candidate and the parent indicating the mother tongue.

**** During First Round of counseling candidates belonging to Religious and Linguistic Minority of Karnataka only are allowed to select a seat either under General Merit or in the respective minority institution.**

Note: Candidates are cautioned to be careful about their Rank card. Duplicate Rank card will not be issued. However details of Rank card returned by postal authorities are updated regularly in the website. Hence such of the candidates whose Rank cards are returned can collect the same at counseling venue.

II. Architecture:

1. 10th standard / SSLC or equivalent Marks Card
2. Date of Birth Certificate, if not mentioned in 10th Std / Equivalent Marks Card.
3. 12th standard / 2nd PUC or equivalent qualifying examination Marks Card or Marks Cards of 10+3 Diploma recognized by Central or State Government.

Note: Candidate/s having duplicate marks card issued by competent authorities should also provide supporting documents for submitting duplicate marks cards (FIR Copy and Letter from concerned board / statutory authorities). The decision of the expert committee will be final in this regard.

4. Score Card of National Aptitude Test in Architecture conducted by Council of Architecture
5. Crossed Demand Draft for a notified Amount to be drawn in favour of “COMEDK” payable at Bangalore, along with the Bank Counter foil issued by the bank with the seal of the bank affixed at the time of buying the Demand Draft and a Photocopy of the same. (Candidate’s Name and TAT number must be written behind the DD). If the Bank counter foil is not furnished, a notarized affidavit in stamp paper of value Rs. 20/- (see Appendix - VI) for format is to be submitted.

6. SC, ST and OBC Candidates of Karnataka who have claimed as such in their application should furnish the following additional certificates, only to claim the benefit of lower eligibility.

- a. SC / ST : Caste Certificate issued by competent authority (Authorised to issue such a certificate but not below the rank of a Tahsildar) valid for the year of admission.
- b. OBC: Category I, IIA, IIB, IIIA, IIIB: As notified by the Karnataka Govt. Caste and Income Certificate issued by Tahsildar or higher revenue jurisdictional authority authorised to issue such a certificate (to claim only the lower eligibility) valid for the year of admission.

ANNUAL TUITION FEE:

Annual Tuition Fee payable in the form of Demand Draft in favour of “COMEDK” payable at Bangalore, for attending centralized counseling.

Stream	Annual Tuition Fee payable at the time of Counseling
Medical (M.B.B.S)	Rs.3,25,000/-
Dental (B.D.S)	Rs.2,30,000/-
Engineering (B.E) / Architecture (B.Arch)	Rs.50,000/- (The balance of applicable fee for the course and the college will have to be paid by the candidate at the time of admission to the college selected.)

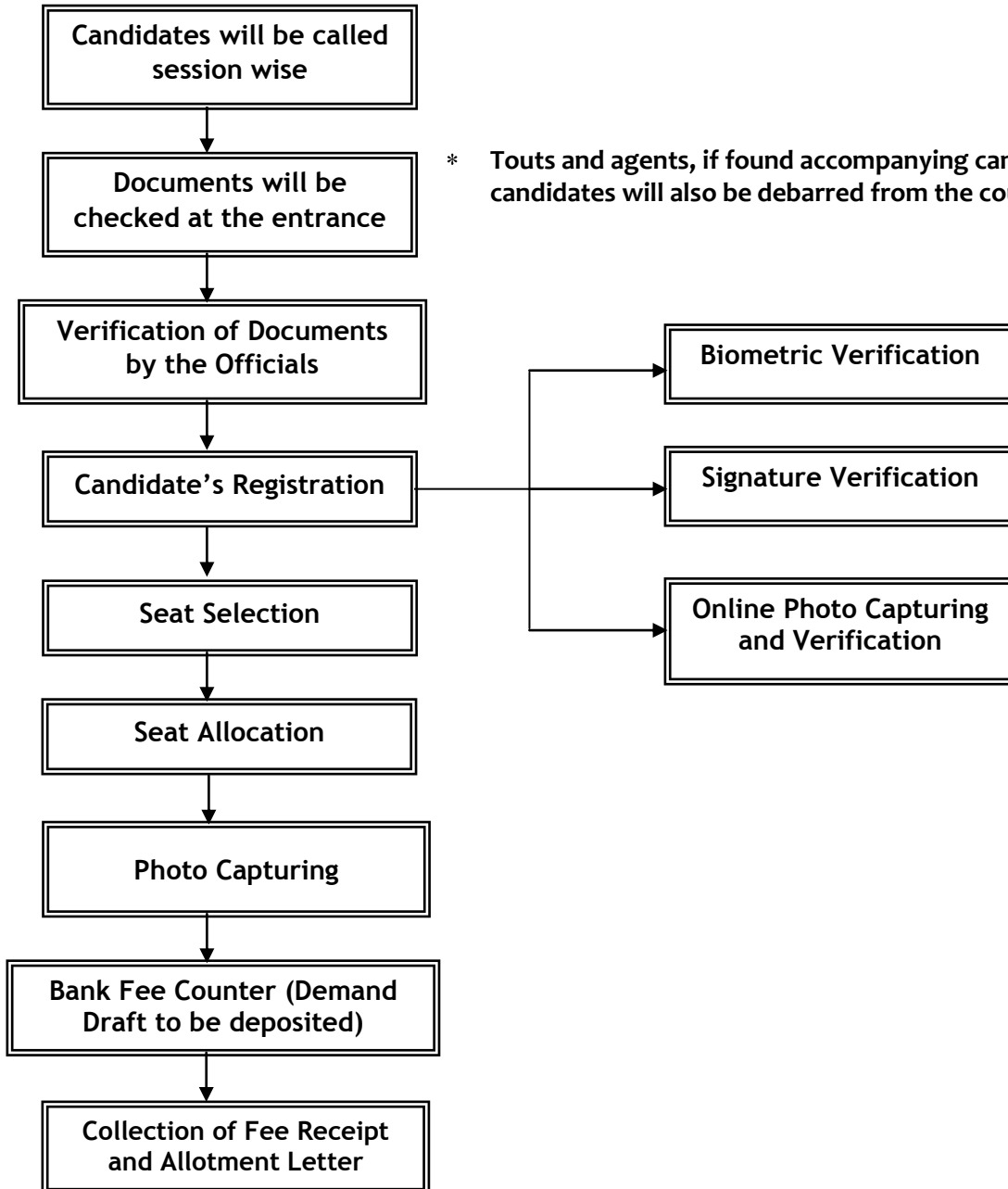
Note: Candidates who have selected a seat by submitting their Original documents in the following Institutions / Universities / Agencies may attend the COMEDK First Round counseling only, with one set of attested photocopies of documents, the acknowledgement and the allotment letter issued by them:

- 1) Karnataka Examination Authority (KEA)
- 2) All India Pre-Medical / Pre-Dental Entrance Exam
- 3) AIEEE
- 4) IITJEE
- 5) Deemed Universities of Karnataka State only.

All other candidates have to show the original documents specified without which they will not be allowed to enter the Auditorium where the counseling is held.

PROCEDURE OF SEAT SELECTION:

Selection of a seat by a candidate and allocation thereafter comprises of the following stages:





FIRST ROUND

A day is divided into **six sessions** and the first session begins at **8.00 AM** daily. The candidate will be allowed to participate in accordance with the notified time schedule and as per the stipulated rank ranges only. The candidates are required to get the original documents verified and later to register themselves in the counter where it gets entered into the computer system. Unless this is done the candidate cannot participate in the seat selection process. Biometric verification, photo verification and signature verification will be made and therefore the candidate is required to be present compulsorily for seat selection process. ***Candidate may be accompanied by only one person (parent or guardian) for the seat selection.***

Note: Use of Cell Phone / Laptops is strictly prohibited inside the Counseling Venue.

The entire seat selection process is controlled by a computer system right from the stage of registration till the stage of printing of the Allotment letter. The highly sophisticated software used in the system has the ability to control the initial registration, provide data for ***verification of the original documents*** and to take care of the selection of the seats by the candidates in the order of merit, payment of fees and finally printing of ***Provisional / Confirmed Allotment letter***. As already said, once the candidate comes to the seat selection by registering and verifying the documents, the computer will not allow to jump the order of merit. A candidate who has a better rank gets the opportunity to select a seat, a candidate who has the rank next to him cannot think of bypassing him. The candidate has to wait for his turn at the seat selection terminal. A dynamic screen will show course-wise and college-wise availability of seats, which helps the candidates to make up their mind in advance. The moment the option is exercised, the computer will show one seat less against the course and college from which the candidate has selected the seat.

For Medical / Dental Seat Counseling:

- ✚ After seat selection, the candidate has the option of getting either *Provisional* or *Confirmed* allotment letter.
- ✚ *Provisional Allotment Letter (only during first round counseling)* will be issued, if the candidate wishes to retain the original documents and submit only a set of attested photocopies of the documents and the Demand Draft for the prescribed annual tuition fee. However the Candidate cannot report to the college with the provisional allotment letter. The *Provisional Allotment Letter* has to be surrendered to obtain the confirmed allotment letter which enables the candidates to report to the college allotted. A candidate who has taken provisional allotment can either confirm or surrender his seat.

Please Note: Once a candidate obtains confirmed allotment letter by surrendering the provisional allotment letter, further surrender of seat is not permissible.

- ✚ *Confirmed Allotment letter* will be issued only, if the candidate submits all the Original documents along with the Demand Draft for the prescribed annual tuition fee. Candidates can report to the college with the Confirmed Allotment Letter.
- ✚ Candidates are required to make photo copies of confirmed allotment letter that will be required for final round of counseling. Applicable for candidates who might have reported to the colleges by the surrendering their confirmed allotment letters.

For Engineering / Architecture Seat Counseling:

- After seat selection, the candidate will be issued only a **Confirmed allotment letter**.
- One set of attested photocopies & Demand Draft for Rs. 50,000/- is to be submitted by the Candidate.
- The Original documents and the balance tuition fee as applicable, are required to be submitted to the College at the time of reporting.



The Candidate will then go to the Bank counter and deposit the Demand Draft for the prescribed annual tuition fees will obtain the fee receipt and the allotment letter which has security features in the adjacent counter.

Medical/Dental seat selected candidates who have opted to obtain the Provisional Allotment Letter are required to get it converted into to Confirmed Allotment Letter on or before **11/08/2011** by submitting all the Original Documents and then report to the allotted college.

If a Candidate, who has obtained the Provisional Allotment letter, fails to get it converted into Confirmed Allotment Letter on or before the date mentioned above, he/she will forfeit the selected seat and will also loose the sum of Rs. 5,000/- as penalty and receive the balance in the form of Crossed Cheque in the name of the Candidate only. Seats thus falling vacant due to forfeiture will be added to the pool and offered in the Second and Final round of Counseling.

The Provisional and Confirmed Allotment letter has built in security features and cannot be duplicated. Please note No Duplicate Allotment letter will be issued for any reason. If it is found that the allotment letter issued to the candidate is tampered, COMEDK reserves the right to cancel such allotment and withhold the fee paid.

If the original Confirmed Allotment Letter is lost, the Candidate will loose the selected seat as well. Hence the candidates are cautioned to be more careful and submit the same only at the College allotted while reporting.

Candidate will NOT be allowed to change the Seat/College once selected. Therefore candidates are cautioned that they have to be very careful during this process as the computerized system cannot be reversed.

SECOND AND FINAL ROUND

Second and Final Round of seat selection will be held as per the schedule notified. All the unfilled, surrendered, forfeited, cancelled and newly added seats, if any, will be offered in the Final round Counseling.

- ✚ Candidates who have not attended the First round of counseling are also eligible to participate in the Final round to choose the seats available at that stage.
- ✚ All candidates who have selected a seat and obtained **Confirmed allotment letters** in respect of the seat selected in the first round will also be eligible to participate in the Second and Final round along with candidates who have not selected any seat.
- ✚ If the seats are remaining vacant under minority quota the first session of the Second and Final round of counseling would be for candidates belonging to Religious (Christian) / Linguistic (Tulu / Telugu / Konkani) minorities of Karnataka only. If Minority seats of Father Muller Medical College are still vacant, then the Christians of other states would be counseled before the vacant seats are moved to general merit category. (These candidates are also required to produce certificate as per appendix - IV of brochure and School leaving certificate of the candidate.)
- ✚ Candidate who has taken a minority seat during the First round of counseling is eligible to participate only in the minority session of the Second and Final round of counseling. Candidates who have selected minority seats will not be eligible to participate in the subsequent General Merit session of the Second and Final round counseling.
- ✚ After the Linguistic / Religious minority round if seats still remain vacant under respective quota they will be moved to General Merit.
- ✚ General Merit candidates are counseled as per schedule.
- ✚ The concerned colleges will later fill any seat falling vacant due to surrender or change over after the Second and Final round of Counseling.
- ✚ During the Second and Final round of counseling, there is no provision to issue **provisional allotment letters**. Only candidates who come with the original documents without any exception and who are willing to surrender it at the time of allotment will be counseled during the Second and Final round.
- ✚ The issue of Allotment letter by the COMEDK is provisional which is to enable the candidate to report and complete the process of admission in the concerned college, subject to his meeting all the eligibility requirements as prescribed by MCI / DCI / AICTE and the concerned university in Karnataka. Hence at the college level all the original documents are once again verified before acceptance.

✚ A candidate who selects a Medical / Dental seat in the first round can also attend the Engineering / Architecture First Round. In the event of selecting Engineering / Architecture seat, the earlier selected Medical / Dental seat automatically gets surrendered. Fee adjustment will be made without any loss to the candidate by refunding the excess fee by a post dated cheque in the name of the candidate. Such a candidate will not be eligible to attend final round of Medical / Dental counseling.

✚ A candidate who has not selected a seat in Medical / Dental in the First Round can attend the First Round counseling of Engineering / Architecture and select a seat. Further such a candidate is eligible to attend the final round of Medical / Dental counseling. In the event of a selecting a seat in the final round Medical / Dental counseling, the earlier selected Engineering / Architecture seat automatically gets surrendered. Fee adjustment will be made without any loss to the candidate by collecting the additional fee as applicable. However such a candidate will not be eligible to attend the final round counseling of Engineering / Architecture stream.

✚ A candidate who has selected a Engineering seat in the First round can attend the First round counseling of Architecture stream also, the earlier selected Engineering seat automatically get surrendered. However such a candidate can attend the Final round of counseling either in Engineering or Architecture stream.

GROUND OF REJECT:

- + If on verification the documents are not found to be in order or on falsification of documents or the expert committee is not convinced about the documents submitted at the verification counter such of those candidates will be rejected.
- + If there is a mismatch of photo, finger impression and signature of the candidate or if there is a reasonable doubt by the expert committee that there is malified intent of impersonation such of the candidate/s will be debarred and criminal proceedings may be initiated. **The decision taken by the expert committee will be final in this regard.**
- + Candidate/s who does not get the prescribed amount in the form of Demand Draft along with the counter foil / affidavit is/are liable to be rejected.
- + Candidate must be physically present and no proxy registration is possible (Medical Certificate / Affidavit will not be accepted for the same)
- + Biometric verification may also be carried at the college level; in the event of biometric mismatch the allotted seat will be forfeited. These candidates will not be entitled for any refund.

LATECOMER POLICY:

Candidate who fails to report in time at the venue as per their date and time of the schedule will be considered as a latecomer, he / she will be counseled only in the next session and is eligible to be counseled as the first candidate of that session and only be entitled for seat selection amongst the seats available at that point of counseling.

REFUND AND FORFEITURE OF FEE:

- + Candidates only can surrender the seats in person at the Counseling venue / COMEDK Office (no surrender will be accepted through Authorization, Phone, FAX, E-Mail or Post) such of the candidates are required to **bring COMEDK original allotment letter, Bank receipt and Verification card received by them.**
- + If any candidate is permitted to change the college or course during the Second and Final round of counseling, it will not result in loss of fee but will be adjusted with necessary refund, if any, by crossed A/c payee cheque in the **name of the candidate only** or collection (DD in favour of COMEDK payable at Bangalore) for the difference of fee as applicable to the course or college.

Any candidate, who surrenders his provisional / confirmed allotment letter on or before the date fixed, will be refunded the fee paid after deducting Rs.1,000/- only, towards administrative expenses. Remaining amount will be refunded as crossed A/c payee cheque in the name of the candidate only. Such candidates are required to bring the **COMEDK Original Allotment letter, Bank receipt and Verification card received by them.**

Candidate who fails to surrender the seat on or before the date mentioned below will be forfeiting the seat and lose part of the amount as given below:

Stream	Last date for surrender of seat with loss of Rs,1000/- only	Penalty for seat surrender after the last date by candidates possessing Provisional Allotment
Medical (M.B.B.S) / Dental (B.D.S)	11/08/2011	Rs.5,000/-
Engineering (B.E)	To be notified	Not Applicable
Architecture (B.Arch)	To be notified	Not Applicable

PROVISIONAL TO CONFIRM AND SEAT SURRENDER DETAILS FOR MEDICAL AND DENTAL STREAM

PROVISIONAL TO CONFIRM AND SEAT SURRENDER			
Stream	Date	Timings	Venue
Medical / Dental	05/08/2011 to 11/08/2011	11:30 AM to 3:00 PM	NMKRV Mangala Mantapa, Jayanagar 3 rd Block, Bangalore.

**** Seat Surrenders or Provisional to Confirm will not be accepted other than on the dates mentioned above.**

Note: No Seat Surrender or Provisional to Confirm will be accepted on Sundays and other public holidays.



SEAT SURRENDER DETAILS FOR ENGINEERING AND ARCHITECTURE STREAM

SEAT SURRENDER DETAILS FOR ENGINEERING AND ARCHITECTURE STREAM			
Stream	Date	Timings	Venue
Engineering	22/08/2011 to 09/09/2011	<u>Monday to Friday</u> 11:30 AM to 3:00 PM <u>Saturday</u> 11:30 AM to 12:30 PM	COMEDK Office, No. 132, 2 nd Floor, 11 th Main, 17 th Cross, Malleswaram, Bangalore.
Architecture	12/09/2011 to 17/09/2011	<u>Monday to Friday</u> 11:30 AM to 3:00 PM <u>Saturday</u> 11:30 AM to 12:30 PM	NMKRV Mangala Mantapa, Jayanagar 3 rd Block, Bangalore.

**** Seat Surrenders will not be accepted other than on the dates mentioned above.**

Note: No Seat Surrender will be accepted on Sundays and other public holidays.

- ✚ Surrender of seat by the candidate possessing confirmed Allotment Letter is not allowed during or after COMEDK Second and Final round of counseling. They are required to do so at the respective college selected by them and allotted accordingly. COMEDK will not be responsible for any subsequent consequences arising. Candidates have to approach the college concerned only.

LEGAL JURISDICTION:

Any dispute that may arise in respect of the seat selection process and admission or any other decision of COMEDK is subject to the jurisdiction of the Consumer Court or Hon'ble High Court of Karnataka at Bangalore only.

Prominent Address and Telephone Numbers

Rajiv Gandhi University of Health Sciences, Bangalore

4th 'T' Block, Jayanagar, Bangalore-560 041 Bangalore.
Tele No.:080-26961926, 080-26961928, Fax-080-26961927
Website: <http://rguhs.ac.in>

Vishveshwaraiah Technological University, Belgaum

"Jnana Sangama", Machhe Belgaum: 590 018
Tele No.: 0831-2498100, Fax: 0831-2405467
Website: <http://vtu.ac.in>

Director of Medical Education, Bangalore

Anand Rao Circle, Bangalore- 560 009, Karnataka, India.
Tele No: +91-80-22870060, Fax No: +91-80-22875798
Website: <http://karunadu.gov.in/dmekarnataka>

Director of Technical Education, Bangalore

Palace Road, Bangalore-560001
Tele No.: 22200291, 22261212
Website: <http://dte.kar.nic.in>



ASSISTANCE:

Candidates seeking any clarification or assistance for specific problems with regard to the seat selection process are required to contact COMEDK Office well in advance for redressal. COMEDK suggest all the candidates to visit the COMEDK website regularly for the latest updates.

Telephone No: 080-41132810 (Four Lines)

Fax No: 080-23568309

Email: uget@comedk.org Website: www.comedk.org

Appendix – III

No.:

Date :

Residential/Domicile Certificate

This is to certify that Sri/Smt

Son/Daughter Sri/SmtResiding

at

has Domiciled/Resided in the State of Karnataka for the last (in

figures and words) years and months.

This Certificate is issued for purpose.

Place :

Tahsildar

Date :

Taluk.....

Note: Certificate issued in 2011 only will be considered

Appendix – IV

**PROFORMA FOR
RELIGIOUS & MOTHER TONGUE CERTIFICATE**

(Candidates who Claim Seats in Colleges of religious & linguistic Minority Status)

*Name, full postal address and telephone number
of the institution from where the candidate
has passed SSLC / 10th standard examination*

Date

This is to certify that Sri./Kum.

*S/o/D/o has studied from
standard to standard in our institution during to
academic years. He / She belongs to
Religion and the Mother Tongue of the above student is
..... as per the Admission Register maintained
in the institution.*

The above details are true and correct to the best of my knowledge.

Signature of
Head of the Institution

(Name in Block letters))

Institution Seal

Note: Certificate issued in 2011 only will be considered

APPENDIX - VI

Format for the notarized Affidavit to be submitted in Stamp Paper of Value of Rs. 20/- if the Bank Counterfoil issued while purchasing Demand Draft is not submitted

Date :

I, the undersigned..... S/o/

D/o Address

..... have purchased the demand

draft bearing number dated for Rs.

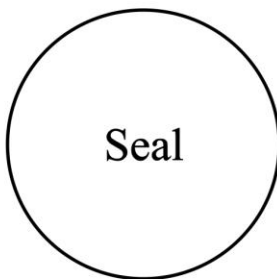
drawn on Bank at(place).....

favouring "COMEDK", payable at Bangalore.

Signature of the Candidate

Signature of the Parent / Guardian

Sworn to Before me



Notary
Signature