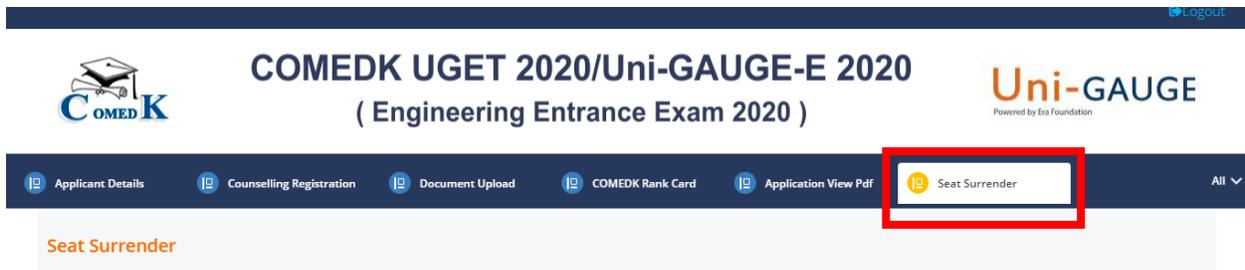


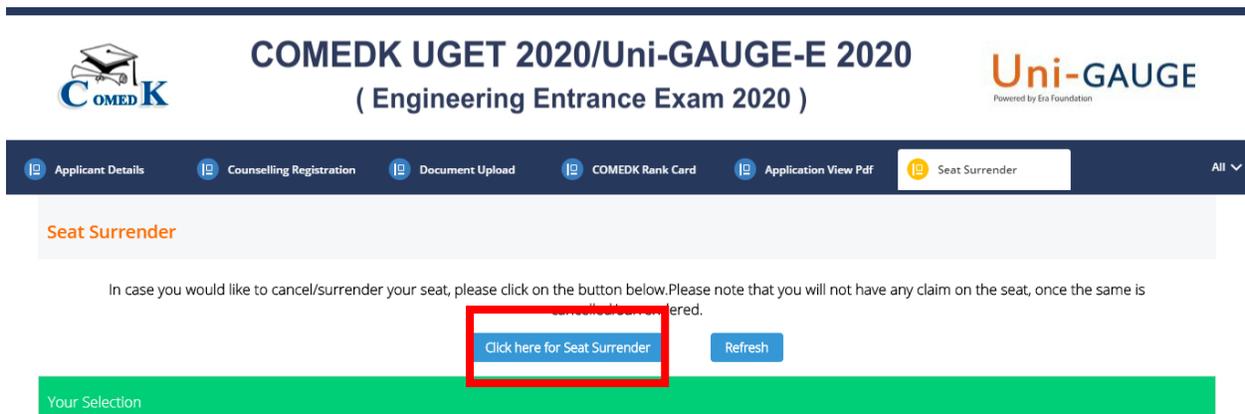
# HOW TO SURRENDER/CANCEL SEAT

## Step 1:

- Login to application using Laptop/desktop
- Click on Surrender Tab



## Step 2: Click on "Click here for Seat Surrender" Button



**Step 3: In case you would like to surrender/cancel your seat , click on “Yes” .**

BELONGS TO	NON KARNATAKA	BIRTH/DOMICILE	NA
LINGUISTIC MINORITY	NA	RELIGIOUS MINORITY	NOT APPLICABLE
BELONG TO HYDERABAD KARNATAKA?	NA	HYDERABAD KARNATAKA REGION	NA

**Allotment details**

Round	1	Phase	NA
College Name	Siddaganga Institute of Technology, Tumkur	College Code	E125
Course Name	Chemical Engineering	College Seat Category	GM
Preference Number	1	College Address	B.H. Road, Tumakuru, Karnataka

Do you want to surrender your seat ?  Yes  No

**Step 4:**

- In case you would like to participate in Next round after surrendering/cancelling your seat , click on “Yes” for “Do you wish to participate in Next Round?”
- In case you would NOT like to participate in ANY FURTHER rounds after surrendering/cancelling your seat , click on “NO” for “Do you wish to participate in Next Round?”

**Allotment details**

Round	1	Phase	NA
College Name	Sapthagiri College of Engineering	College Code	E116
Course Name	Computer Science & Engineering	College Seat Category	GM
Preference Number	17	College Address	#14/5, Chikkasandra, Hesaraghatta main road road,

Do you want to surrender your seat ?  Yes  No

Do you wish to participate in next round ?  Yes  No

**Step 5:** Click on "Submit" button .Please note that a seat once surrendered cannot be claimed by the candidate and the DECISION taken is final.Hence ,please BE CAREFUL before surrendering seat.

Course Name	Computer Science & Engineering	College Seat Category	GM
Preference Number	17	College Address	#14/5, Chikkasandra, Hesaraghatta main road road,

Do you want to surrender your seat ?  Yes  No

Do you wish to participate in next round ?  Yes  No

**SUBMIT**

Version 13.09.00

**Step 6:**

- **In case you clicked on "Yes" for "Do you wish to participate in Next Round?"** , you will be considered as "Reject and Upgrade" candidate in next round.Provide confirmation for the same.
- **In case you clicked on "NO" for "Do you wish to participate in Next Round?"** , you will be considered as "Reject and Withdraw" candidate in next round.Provide confirmation for the same.

Your decision(please tick box below)

- Your status will be 'Reject and Upgrade' .Please provide confirmation to proceed.

Reject and Upgrade: I am cancelling/surrendering my seat that I had accepted earlier.I will have no claim on the seat, once I surrender my seat. I will be considered for higher options/preferences during the next round.

Cancel

Preference Number 17 College Address #14/5, Chikkasandra, Hesaraghatta main road road,

Do you want to surrender your seat ?  Yes  No

Do you wish to participate in next round ?  Yes  No

Your decision(please tick box below)

- Your status is 'Reject and withdraw' .Please provide confirmation to proceed.

Reject and Withdraw: I am cancelling/surrendering my seat that I had accepted earlier. I will have no claim on the seat, once I surrender my seat. I will NOT participate in further rounds.

Cancel

Preference Number 17 College Address #14/5, Chikkasandra, Hesaraghatta main road road,

Do you want to surrender your seat ?  Yes  No

Do you wish to participate in next round ?  Yes  No

**Step 7:** Click on 'Proceed' button to provide confirmation of your decision.

Your decision(please tick box below)

- Your status will be 'Reject and Upgrade' .Please provide confirmation to proceed.
- Reject and Upgrade: I am cancelling/surrendering my seat that I had accepted earlier.I will have no claim on the seat, once I surrender my seat. I will be considered for higher options/preferences during the next round.

Preference Number 17 College Address #14/5, Chikkasandra, Hesaraghatta main road

**Step 8:** Login again and click on surrender tab to view your surrender confirmation AND Take print out of the same for future reference.

Applicant Details Decision Making Previous Round Decisions **Seat Surrender** Choice Filling Counselling Registration All

### Seat Surrender

In case you would like to cancel/surrender your seat, please click on the button below.Please note that you will not have any claim on the seat, once the same is cancelled/surrendered.

#### Your Selection

Action	Round
<input type="button" value="View"/>	1

Account 1 to 1 of 1 Entries.