



Notified on 02/07/2016

Annexure – I

COMEDK UGET 2016 – Surrender Policy and Eligibility Norms for Second and Final Round of Engineering and Architecture counseling.

General Principles.

The main philosophy behind counseling for admission into professional institutions is that a candidate, after selecting a seat, be given one more opportunity either to continue with the seat so selected during the first round of counseling or if he/she so desires to select a seat of his / her choice during the second round which shall be final. By adopting this philosophy, all candidates get an opportunity twice either to retain the seat selected during first round or confirm the seat selected or to change their seat depending on the circumstances. Providing more than two opportunities is not permissible.

2. After the completion of the first round seat selection, unfilled, surrendered, forfeited, cancelled and newly added seats, if any, will be offered during the second round. All candidates who have selected a seat during the first round, whether reported to the college or not, are eligible to participate in the second round along with candidates who have not participated/selected any seat in first round, to choose the seats available at that stage. The session wise details for second and final round counselling are available separately on COMEDK website (www.comedk.org). Seat selection is subject to availability of seats, course wise, college wise and category wise during each of the counseling sessions. Candidates who desire to participate in the counseling shall produce the required original documents indicated at paras 13 and 14 of pages 6 to 9 (under the heading “DOCUMENTS TO BE PRODUCED FOR COUNSELING”) of the seat selection process document notified earlier on 09/06/2016 for UG streams. As the second round counselling is also the final round, all candidates desirous of attending have to show the original documents specified as above without which they will not be allowed to participate in the counseling; this is a

must as no candidate holding a seat elsewhere is eligible to participate in the COMEDK counselling. **Pleas such as the originals have been submitted to Karnataka Examination Authority or IIT – JEE or some other University etc. are not acceptable.** Candidates who have reported to the colleges selected during first round counseling shall produce photo copy of the original allotment letter, bank receipt **besides any proof like receipt for fee remitted at the time of joining the college or an acknowledgement thereof.**

3. Subject to the general principles spelt out (supra), the procedure to be followed during the second round of counseling are explained as under:

A. Surrender Policy after first round:

- a) After the completion of first round of counseling on 12th July for Engineering and 13th July 2016 for Architecture, a candidate who has selected a seat, either reported to the college concerned or not, is eligible to surrender the seat. Surrender would be accepted only online for which a separate set of procedure would be notified shortly.
- b) As stated above, all unfilled, surrendered, forfeited, cancelled and newly added seats, if any, will be offered during the second round. Once a seat is selected during the second round counselling as per the order of merit, **the earlier seat selected by him/her automatically gets cancelled** and would be offered to the next best eligible candidate.
- c) **CAUTION: There is no provision for surrender of seats either during or after the commencement of the second round, which would be treated as an offence and an attempt of ‘seat blocking’.**

B. Eligibility for second round counseling

All candidates who have:-

- a) qualified in the written test and holding a valid COMEDK rank card;
- b) participated or not during the first round of counseling;
- c) selected a seat and obtained allotment letter;
- d) reported to the college or not and have their seats got surrendered or forfeited; are eligible to participate in the second round and select a seat subject to availability and based on the order of their merit. Also a candidate with an allotment letter, either reported to the college or not, may change the college or course which he/she has selected in the first round.
- e) For the purpose of second counseling in respect of Architecture, the following are the principles:-
 - i) A candidate who selects an Engineering seat in the first round may also attend the first Round of Architecture. In the event of selecting an Architecture seat during the first round, the earlier selected Engineering seat automatically gets surrendered and added to the Second round of engineering seat matrix. **Such a candidate will not be eligible to attend any further round of engineering counseling.**
 - ii) A candidate who has not selected a seat in Engineering in the first round can attend the first round counseling of Architecture and select a seat. Further such a candidate is eligible to attend the second round of engineering counseling. In the event of selecting a seat in the second round of Engineering counseling, the earlier selected Architecture seat automatically gets surrendered and added to the Second round of Architecture seat matrix.

However, such a candidate will not be eligible to attend any further round counseling of Architecture.

- iii) Also, the candidates who either **attend or not** or **select an Architecture seat or not** during the first round of Architecture counseling are eligible to attend the second round of Architecture counseling.

C. Linguistic / religious minority round:

- a) During the second and final round of counseling, there will be an exclusive session i.e. the first and the second session for candidates belonging to minority category only, subject to availability of seats reserved for this category. In this round, again minority candidates by birth or domicile in Karnataka have preference in selecting the seats meant for minority category and only thereafter, the leftover seats under the Christian Minority category can be selected by such Christian Minority candidates hailing from States other than Karnataka. As non-Karnataka candidates will not be able to claim Tulu Minority, the above said opportunity is not available to them.
- b) If the seats are left unfilled under minority quota after the exclusive session, they will be moved to General Merit category to be offered to the General Merit candidates who would then be counseled in the order of merit during the second and final round.
- c) Further the candidate who is holding a minority seat selected during the first round of counseling is eligible to participate only in the minority session of the second and final round. **Candidates who are holding a minority seat will not be eligible to participate in the subsequent General Merit session of the second round.**

D. Hyderabad Karnataka Region candidates

- a) There will be an exclusive round of counseling i.e. the third session of the second and final round of counseling for candidates belonging to Hyderabad Karnataka Region. During this exclusive session, only those candidates claiming reservation under Hyderabad Karnataka Region quota are eligible to participate and select seats reserved for this region, subject to seats being available.
- b) If the seats are left unfilled under the HK Region quota after the exclusive session, those seats would be moved to General Merit category to be offered to The General Merit candidates who would be counseled thereafter in the order of merit.
- c) Further, the candidate who is holding a seat under the HK Region quota selected during the first round of counseling is eligible to participate only in the Hyderabad Karnataka Region session of the second and final round. **Candidates who are holding Hyderabad Karnataka Region seats will not be eligible to participate in the subsequent General Merit session of this round.**

Further, all other procedure regarding eligibility norms, essential documents required for Counseling, Tuition fee for Admission, Procedure at the Counseling Centre, Latecomer Policy, Seat Selection Process, grounds for rejection, consequences of malpractices, refund of fee policy, etc. would continue to be the same as in the Process Document notified on 09/06/2016; also, the terms and conditions set out in the said seat selection process document shall prevail to the extent not contrary to the seat selection procedures explained as above.

Sd/-
Chief Executive, COMEDK